

Stone Bridge Creek Homeowner's Association

HOA Board Meeting

Jan 21st 2025

Attending: Cheryl Dietrich, Deonte Holt, Josh Wong, Mathew Brown

Change of HOA Treasurer

- Multiple homeowners reported not receiving any mail from McCombs
- McCombs reported 794 packets mailed at the same time containing introduction letter and contact information form.
- McCombs indicated multiple mailing list/exemptions provided by GBE CPA that may have contributed to homeowners not making the list.
- McCombs to provide entire list of addresses mailed to the board of directors for review as well as an estimate on how many homeowners have completed registration for the online portal or returned contact information form.
- McCombs expects to send out second letter this week for 2025 HOA fee statement.
- Incorrect information from different McCombs client was included in welcome packet. McCombs to provide updated document to HOA board for review and possible remailing.

McCombs transition process

- Transfer of HOA accounts to McCombs completed.
- Portal setup with McCombs for two board member approval for any withdraws from HOA bank account for vendor payments
- HOA Board decided to set limit for payments that require board member's physical signature to be set at \$20,000.
- Follow up with McCombs in early February to see home owner payment percentage and determine if follow up mailers with corrected information and invoice is necessary.

Website Update

- Initial change of contact information completed on website.
- Working with supplier to update documents and links to McCombs portal